# Application

# For DUI Defense Law

**Board Certification**

**National College for DUI Defense, Inc.**

Dear Applicant:

 Thank you for applying to become Board Certified in the area of DUI Defense Law. The National College for DUI Defense, Inc. (NCDD) is the only organization accredited by the American Bar Association (ABA) in this specialty field. ABA accreditation is currently recognized in over 20 states, and that list continues to grow.

 While you may find the application process tedious, it is necessary to obtain a lot of information to ensure that only those lawyers who have demonstrated, among other qualifications, both exceptional experience and exceptional knowledge in the area of DUI Defense Law become Board Certified.

 Before completing your application, deadline due date April 29th, it is strongly recommended that you *carefully* review the Rules Governing Board Certification by the National College for DUI Defense, Inc. The most recent rules may be found online at [www.ncdd.com](http://www.ncdd.com). Follow the appropriate links to certification and the Rules Governing Board Certification.

 Should you have any questions regarding the completion of your application, please contact the Executive Director of the NCDD:

 Ms. Rhea Kirk

 445 South Decatur Street

 Montgomery, Alabama 36104

 (334) 264-1950

 Email: rhea@ncdd.com

 Once you have completed the application and gathered the required supporting documentation, you should mail a hard copy of your application, together with the fees, to Ms. Kirk at the address noted above. An electronic copy must also be submitted to rhea@ncdd.com. It is also important to notify the NCDD of any changes in your contact information while your application remains pending.

 Please note that before an applicant may become Board Certified, the applicant must meet all prerequisites for Board Certification as defined in the rules. This includes, but is not limited to, complying with the requisite litigation experience, passing the examination, obtaining the requisite number of positive references, achieving satisfactory peer review, and finally, approval as a Board Certified lawyer by the NCDD Board of Regents.

 Under our rules, you will not be permitted to take the Certification Examination until all prerequisites are met in advance. You will be notified by the first Friday of April whether the Board of Regents has approved your application to sit for the exam. The examination is challenging, so please set aside sufficient time to study and otherwise prepare for the Certification Examination.

 There is a link on the NCDD web site with suggested reading materials to assist you in preparing for the exam. There will also be instructions and recommendations in writing the answers for the examination that will be contained in materials that will be sent to you at a later date. Again, thank you for taking the first step to become Board Certified.

**Please mail the completed application and supporting documentation, along with your application fees to:**

**Board Certification Evaluation Committee**

**National College for DUI Defense, Inc.**

**445 S. Decatur Street**

**Montgomery, AL 36104**

**SECTION A: BACKGROUND INFORMATION**

1. Name: Date

2. Bar Number: State:

3. Firm:

4. Business Address:

5. City:

6. State: Zip:

7. Telephone: Work ( ) Home ( )

 Mobile ( ) Fax ( )

8. E-mail:

9. Website:

10. In what year were you first admitted to the bar? (See Rule 2.1)

11. What is your state of principal practice?

12. Does your state have a criminal law certification program?

13. If so, are you certified by your state?

14. Other states in which you have been and/or are presently licensed to practice law.

15. Have you ever been professionally disciplined?

(If you answer yes to number 15, you must attach findings and any explanation.)

16. What percentage of your practice is currently devoted to DUI defense?

(See Rule 2.1) %

17. For how many years have you practiced DUI defense law?

(See Rule 2.1)

18.a. Prior to this application, have you ever applied for Board Certification in the specialty practice area of DUI Defense by the NCDD, or any other Organization?

(If so, please provide the name, address and telephone number of the organization)

b. Have you ever applied for specialty certification in any other area of practice? ­

(If so, please specify)

c. Has your application for any type of specialty certification ever been rejected?

(If so, please specify)

d. Have you ever failed a specialty certification examination for any area of law practice? (If so, please specify).

19. Will you be requesting any special considerations including, but not limited to, additional time to take the examination due to a disability recognized under law?

(If so, please: a) Detail the special considerations you are requesting; b) Provide medical, psychological, or other proof that you are entitled to the same; and c) Identify by name, address, and phone number other institutions or organizations which have previously granted you such considerations.)

**SECTION B: REFERENCES (See Rule 2.2.1)**

**B-1 Please list at least four (4) judicial (judge) references.**

***Since four judicial references are required, the Committee recommends you list six in the event one or more references are delayed. None of the references can be related to or engaged in the legal practice of law with the applicant.***

B-1.1 Name

Address:

Telephone Number:

B-1.2 Name

Address:

Telephone Number:

B-1.3 Name

Address:

Telephone Number:

B-1.4 Name

Address:

Telephone Number:

B-1.5 Name

Address:

Telephone Number:

B-1.6 Name

Address:

Telephone Number:

**B-2 Please list at least four (4) references from lawyers who are not judges**

***None of the references can be related to or engaged in the legal practice of law with the applicant. Since four references* from lawyers who are not judges *are required, the Committee recommends you list six in the event one or more references are delayed.***

B-2.1 Name

Address:

Telephone Number:

B-2.2 Name

Address:

Telephone Number:

B-2.3 Name

Address:

Telephone Number:

B-2.4 Name

Address:

Telephone Number:

B-2.5 Name

Address:

Telephone Number:

B-2.6 Name

Address:

Telephone Number:

**SECTION C: REQUISITE TRIALS (See Rule 2.1.1)**

**Please list fifteen criminal DUI trials that you have taken to verdict or judgment (guilty or not guilty) within the past five (5) years (within the 60 months preceding the date of application). Four (4) contested matters may be used to fulfill one (1) trial requirement, up to a maximum of ten (10) trial requirements.** **Be certain to complete all requested information so we may verify your involvement in the case.**

**IMPORTANT: In addition, you *must* obtain a copy of the docket sheet, verdict or sentence sheet, or other written verification for each of the cases listed below from the applicable court clerk and attach it to the application. Please note any cases that may have been expunged or are otherwise unavailable for verification.**

1. Defendant Case No.

2. Defendant Case No.

3. Defendant Case No.

4. Defendant Case No.
5. Defendant Case No.

6. Defendant Case No.
7. Defendant Case No.
8. Defendant Case No.
9. Defendant Case No.
10. Defendant Case No.

11. Defendant Case No.
12. Defendant Case No.
13. Defendant Case No.
14. Defendant Case No.
15. Defendant Case No.

**SECTION D: CONTESTED MATTERS (See Rule 2.1.1)**

**Four (4) contested matters may be used to fulfill one (1) trial requirement, up to a maximum of ten (10) trial requirements. At a minimum, therefore, applicant must demonstrate five (5) trial requirements and forty (40) contested matters over the five (5) years immediately preceding his or her application.**

**IMPORTANT: In addition, you *must* obtain a copy of the docket sheet or other written verification for each of the cases listed below from the applicable court clerk and attach it to the application. Please note any cases that may have been expunged or are otherwise unavailable for verification.**

**Contested Matters:**

1. Defendant Case No.

2. Defendant Case No.

3. Defendant Case No.

4. Defendant Case No.
5. Defendant Case No.

6. Defendant Case No.
7. Defendant Case No.
8. Defendant Case No.
9. Defendant Case No.
10. Defendant Case No.

11. Defendant Case No.
12. Defendant Case No.
13. Defendant Case No.
14. Defendant Case No.
15. Defendant Case No.

16. Defendant Case No.

17. Defendant Case No.

18. Defendant Case No.

19. Defendant Case No.
20. Defendant Case No.

21. Defendant Case No.
22. Defendant Case No.
23. Defendant Case No.
24. Defendant Case No.
25. Defendant Case No.

26. Defendant Case No.
27. Defendant Case No.
28. Defendant Case No.
29. Defendant Case No.
30. Defendant Case No.

31. Defendant Case No.

32. Defendant Case No.

33. Defendant Case No.

34. Defendant Case No.
35. Defendant Case No.

36. Defendant Case No.
37. Defendant Case No.
38. Defendant Case No.
39. Defendant Case No.
40. Defendant Case No.

**SECTION E: CLE (See Rule 2.3)**

**The Rules Governing Board Certification (§2.3) require at least 36 hours of CLE as defined in the Educational Experience Rules within the last three (3) years (36 months) prior to the submission of this application. Please list the DUI-related Continuing Legal Education courses you have attended to satisfy this requirement.**

## AFFIRMATION OF CONTENTS

I have personally reviewed all of the above information and hereby swear, affirm, and declare under penalty of perjury that the above information is complete, true, accurate, and correct.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The undersigned, a Notary Public in and for the County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in

the State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, herewith certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

appeared in person, and before me SUBSCRIBED and SWORE to the information contained in the above Application for Board Certification, under penalties for perjury, this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_ , and to which witness my hand and seal.

 Notary Public

 **Stamp or Seal**  Printed Name

My commission expires ,20 .

**PAYMENT INFORMATION**

\_\_\_\_Enclosed find a check for $1,500.00 for the examination fee of $1,000.00 and the non-refundable filing fee of $500.00 made payable to:

**The National College for DUI Defense, Inc.**

Charge $1,500.00 to my:

Visa #: Exp. Date CVC \_\_\_\_\_

MasterCard #: Exp. Date CVC \_\_\_\_\_

Amer. Express #: Exp. Date CVC \_\_\_\_\_

Signature (for credit cards only)

Billing Address for Credit Card: